



APPROPRIATIONS COMMITTEE

MEETING MINUTES

Thursday, February 7, 2013

7:30 p.m.

Selectmen's Meeting Room

Present: Chairman, Elaine Kelly
Rick Nieber
Tony Poteete
Janice Hight

Absent: Dan McInnis
Bob D'Amico

Also present: Town Administrator John Coderre
David Durgin, Fire Chief
Kelly Burke, Senior Center Director
Adrienne Cost, Friends of the Senior Center
Richard Smith, Financial Planning Member

Meeting was called to order at 7:30 p.m.

Reorganization – Election of Officers

Elaine Kelly took up the Election of Officers.

The Town Administrator took over the meeting for purposes of election of the Chair.

J. Hight nominated Elaine Kelly for Chair; R. Nieber seconded the motion; there were no other motions so nominations were closed; motion approved unanimously. The Chair took over the meeting.

The Chair opened nominations for Vice-Chair.

J. Hight nominated R. Nieber for Vice-Chair; T. Poteete seconded the motion; there were no other motions so nominations were closed; motion approved unanimously.

Approval of November 15, 2012 Meeting Minutes

R. Nieber moved approval of the Meeting Minutes of the November 15, 2012 meeting; T. Poteete seconded; approved 4-0.

Senior Center Department Budget Presentation – Kelly Burke

The Senior Center Director presented the draft FY14 budget and reviewed the latest programs available at the center.

Overall, the FY2014 Senior Center Budget is up due to the use of the last installment of the Friends' donation of \$60,000 in FY2013. These funds were used to pay for the cleaning service at the Senior Center. That expenditure is now absorbed by the General Fund and a transfer from the Revolving Account (WRTA revenues).

Snow and ice budget update

The Town Administrator provided an update on the FY2013 snow and ice budget referring to DPW Director Dan Nason's memo on the subject. As of the upcoming weekend, the account will be in a deficit. The Appropriations Committee must be notified and approve any required deficit spending.

J. Hight moved the Committee vote to allow expenditures in excess of available appropriations for snow and ice removal and any other related expenses pursuant to Massachusetts General Laws, Chapter 44, Section 31D; R. Nieber seconded; voted unanimously.

Fire Department Budget Presentation – Chief David Durgin

The Fire Chief presented the draft FY14 budget, which is a level services submission per the budget instructions. The Chief reviewed additional staffing and equipment needs for the department.

The Town Administrator indicated that he will continue to work on finalizing the Fire Budget.

State Aid Update

The Town Administrator reviewed the Governor's budget with the Committee. Based upon the latest information, the Town is assuming level funding for FY14 State Aid.

Financial Trend Monitoring Report

The Town Administrator discussed the handouts in anticipation of the February 14th meeting at the Library for the Financial Trend Monitoring System.

Any other business to come before the Committee

None.

Next Meeting Dates -

Thursday, February 14th – 7 p.m. – Library – Financial Trend Monitoring System
Saturday, February 16th – 9 a.m. – Town Hall with Schools

Adjournment

9:40 p.m. – J. Hight moved to adjourn; R. Nieber seconded, approved unanimously.

Respectfully submitted,

John Coderre

Documents used during meeting:

1. February 7, 2013 Meeting Agenda
2. November 15, 2012 Meeting Minutes
3. Senior Center Presentation
4. Fire Department Presentation
5. Snow and Ice Budget Update
6. Legislative Priorities Letter
7. Overview on Fiscal Indicators Project

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